

Kentucky Applied Behavior Analyst Licensing Board

May 23, 2014

A regular meeting of the Kentucky Applied Behavior Analyst Licensing Board was conducted on May 23, 2014 at the Office of Occupations and Professions, in Frankfort, Kentucky.

<u>Members Present</u> Shelli Deskins, Ph.D. - Chair Stephen Wood Tammy Hammond-Natof, Ph.D. Brady Dunnigan, Attorney at Law Cyndi Blackledge, Ph.D. <u>Members Absent</u> Scott Brinkman, Attorney at Law Steve Foreman, Vice Chair	<u>Occupations and Professions Personnel</u> Lindsey Lane, Board Administrator <u>Others</u> Angela Evans, General Counsel
--	---

Call to Order

Dr. Deskins called the meeting to order at 10:12am.

Approval of Minutes

Minutes of the April 25, 2014 meeting were presented for the Board's review. Dr. Blackledge made a motion to approve the minutes as presented. Mr. Dunnigan seconded that motion and it carried.

Financial Report

The Board reviewed the financial report ending April 30, 2014.

Report from O&P

Ms. Lane reported the Board received notice from their Investigator that his fees would be changing from \$40/hour to \$48/hour in the new Fiscal Year. The Board would need to determine if they were willing to continue the contract with the new fee. Mr. Dunnigan made a motion to renew the contract with the revised fees. Dr. Blackledge seconded that motion and it carried.

Ms. Lane also reported the office is still working with COT to complete the online license renewal database. The Board will continue to be updated monthly on its progress.

Board Counsel Report

Assistant Attorney General Angela Evans reported a public comment hearing would be taking place on July 23, 2014 at 9:00am if any comments are received before the deadline regarding the new regulation. Ms. Evans also reported the replacement for former counsel Michael West will begin in June. Ms. Evans is not sure if they will be assigned to the same boards that Mr. West had or if the office plans to create new assignments.

Old Business

Ms. Lane gave a list to all members of individuals who were Board Certified by the BACB for the state of Kentucky but did not hold a license. There is currently an exemption for licensure if the BCBA is working under a Medicaid Waiver or in the school system but with 58 names on the list the Board found it hard to believe that there were that many that fell under the exemptions. The Board would like to make contact with these individuals but unfortunately the BACB only gives out email addresses as contact information. Dr. Deskins is going to make contact with the BACB and see if it's possible that they could give us a mailing address. The Board will readdress in their June meeting.

Ms. Lane also informed the Board of all expired licenses at this time that have not renewed. There are currently six names on the list. Four have moved or are currently living out of state, and the remaining two had incorrect addresses. Ms. Lane will try to locate the two with incorrect addresses and send another letter certified.

Dr. Deskins discussed the issue of Mentorships with the Board and what they should do at this time. While this would provide more oversight it would also place additional requirements on Supervisors. The Board decided to table this topic until sometime in the future with the option of requesting assistance from the National Board.

New Business

Ms. Lane informed the Board that they had four (4) new applications to review and possibly license and three (3) applications that were recently deferred and are ready for further review. The applications committee made a recommendation to approve the following Applications for Licensed Behavior Analyst submitted by Keeli Sabaini pending receipt of her Abuse and Neglect Training, Carrie Pritchard pending three more hours of Abuse and Neglect Training, and Jane Barnes pending receipt of their Licensure Fee, and her official transcript. The committee also recommended deferral for the Application for Temporary Licensed Behavior Analyst submitted by Theresa Stucker pending receipt of her Abuse and Neglect Training, and her Supervisory Plan and Supervisory Agreement. The Applications for Licensed Behavior Analyst submitted by Margaret Sergeant, and Sarah Tinsley were approved as all documentation was submitted. The Application for Licensed Assistant Behavior Analyst submitted by Matthew Snyder was also approved as all documentation has been submitted. Dr. Natof made a motion to accept the committee's recommendation. Dr. Blackledge seconded that motion and it carried. Mr. Wood had to recuse himself from the vote regarding Sarah Tinsley.

The Board reviewed the latest list of active licensees. Currently there are 70 Licensed Behavior Analysts, 2 Licensed Assistant Behavior Analysts, and 5 Temporary Licensed Behavior Analysts.

Travel and Per Diem

Mr. Wood made a motion to approve travel and per diem for today's meeting. Dr. Natof seconded that motion and it carried unanimously.

Adjournment

Mr. Dunnigan made a motion to adjourn the meeting. Dr. Blackledge seconded that motion and it carried unanimously. Meeting adjourned at 11:40am.